



# EMPLOYMENT APPLICATION

Date: \_\_\_\_\_

## **Personal Information**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Position for which you are applying: \_\_\_\_\_

Home Address: \_\_\_\_\_

Contact Telephone#1: \_\_\_\_\_ Contact Telephone #2: \_\_\_\_\_

Are you at least 16 years old? Yes \_\_\_\_\_ No \_\_\_\_\_

Can you legally work in the US? Yes \_\_\_\_\_ No \_\_\_\_\_

(Proof of Citizenship or Immigration status will be required upon employment)

## **Emergency Contact Information**

Contact Person in case of Emergency: \_\_\_\_\_

Relationship: \_\_\_\_\_ Contact Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

## **Educational History**

Name of School: \_\_\_\_\_ Dates Attended: \_\_\_\_\_

Address/Location: \_\_\_\_\_

Do you have a High School Diploma? \_\_\_\_\_ GED: \_\_\_\_\_ AA: \_\_\_\_\_ FCCP: \_\_\_\_\_

CDA: \_\_\_\_\_ Staff Credential: \_\_\_\_\_ Other Education (Please specify): \_\_\_\_\_

List the names and locations of ALL the child care facilities in which you have been employed:

What do you feel most qualifies you for this position?

What are your professional goals? What is your salary expectation?

**Employment History**

Place of Employment \_\_\_\_\_  
Address: \_\_\_\_\_  
Dates of Employment: \_\_\_\_\_ Position Held: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_ May we contact them? \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Describe Job Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Describe Job Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**UNDER PENALTY OF PERJURY, I SWEAR AND AFFIRM THAT ALL THE INFORMATION GIVEN WITHIN THIS APPLICATION IS COMPLETE, ACCURATE AND CORRECT.**

*Kid's World Preschool is an Equal Opportunity Employer*  
Applications are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or handicap.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_